

GLOBALDEV CAREERS TIPSHEET

STAND-OUT JOB APPLICATIONS

RECRUITERS FROM TOP DEVELOPMENT ORGANIZATIONS OFFER INSIDER ADVICE ON CVS AND COVER LETTERS.

TIP #1

KEEP IT FOCUSED

There are no rules regarding CV length — as long as it's to the point. "The CV needs to be very focused, have the achievements [clearly stated] so that we understand what it means."

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TIP #2

COVER LETTERS MATTER

Recruiters can spot copy-and-paste. Keep it relevant and real. "[When] you see someone talking about their interest in the Red Cross [or] if they've ever been a volunteer ... that really stands out."

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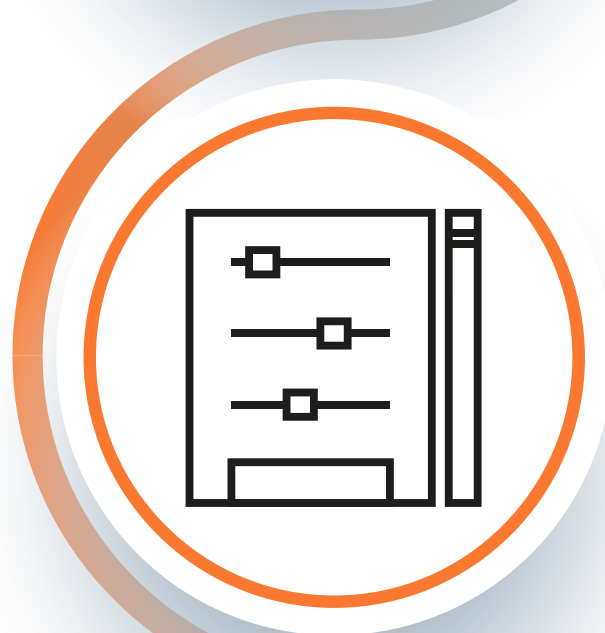


TIP #3

TAILOR TO THE ROLE

The CV should also not be generic — it's clear to a recruiter when a candidate has put in extra effort and time. "Candidates that are not as successful have one application for every job."

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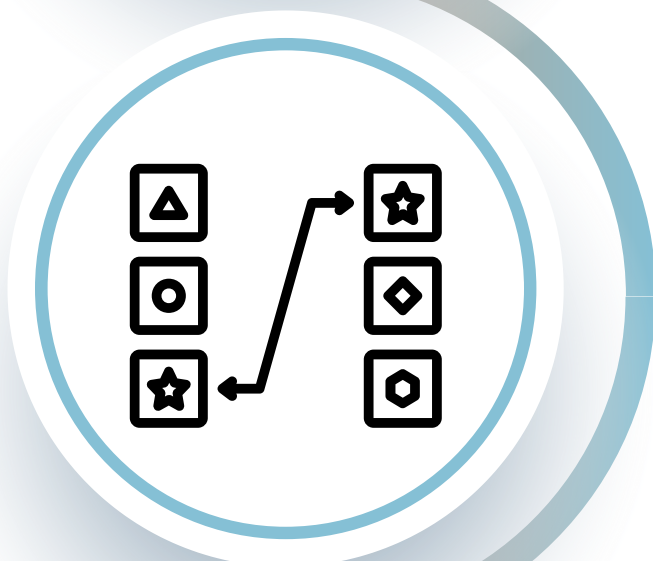


TIP #4

IT'S A MATCHING GAME

Look at the words in the job description and work those into your CV. If the job advert includes words such as lead, facilitate, or communicate, recruiters will be on the lookout for those.

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